

THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE

(A Company limited by guarantee)

DIRECTORS REPORT

AND

FINANCIAL STATEMENTS

FOR THE

YEAR ENDED 31ST MARCH 2017

Registered number: 2569614

Registered Charity: 1005075

REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE

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THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE

REFERENCE AND ADMINISTRATIVE DETAILS

Legal Status: The Charity is incorporated under the Companies Act 1985 as limited by guarantee.

Governing document: The Company's Memorandum and Articles of Association.

Charity registration number: -1005075

Company registration number: -2569614

Registered Office: 3rd Floor, Forest House
16-20 Clements Road
Ilford
Essex
IG1 1BA

Bankers: HSBC
126 High Road
Ilford
Essex
IG1 1DA

Bankers: CAF Bank Limited
25 Kings Hill Avenue
West Malling
Kent
ME19 4JQ

Solicitors: Russell Cooke
2 Putney Hill
Putney
London
SW15 6AB

Auditors: Appleby & Wood
40 The Lock Building
72 High Street
Stratford
London E15 2QB

Trustees: Brian Spinks (Chair)
Dr Keith White (Vice Chair)
Ali Qureshi (Treasurer until Sept 16)
Rani Bandhari (to Nov 16)
Bashir Chaudhry
Amy Burgess (to Jun 16)
Valerie Cummins
Mandeep Gabhari (to Dec 16)
John Garlick (Treasurer from Oct 16)
Valrie Gittens (to Dec 16)
Catherine Rowan
Bushra Tahir (from Nov 16)

Council nominee: Farah Hussain (to May 16)
Bob Littlewood (from May 16)

THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE

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DIRECTORS' REPORT

FOR THE YEAR ENDED 31ST MARCH 2017

The directors present their report on the affairs of the company and financial statements for the year ended 31st March 2017.

Review of Business

The results for the year are set out in the annexed Income and Expenditure Account.

The company made a deficit in the year of £10,197 (2016: deficit £27,150). Income has decreased during the year by £53,249 to £861,784 (2016: £915,033). The revenue reserve now stands at £787,056 (2016: £797,253). The management committee considered the deficit for the year achieved on ordinary activities before taxation to be satisfactory.

Structure, Governance and Management

The Redbridge Council for Voluntary Service (RedbridgeCVS) was established as a Registered Charity and Company Limited by Guarantee in 1990. Its governing document is the Memorandum and Articles of Association.

RedbridgeCVS exists to promote and support a strong, effective and independent voluntary and community sector in Redbridge. The organisation actively assists voluntary bodies through the provision of advice and information, the development of new charitable initiatives and joint work with statutory bodies.

Trustees are elected annually at an AGM, with the longest serving one third of members (or higher) being asked to stand down (though they are eligible for reappointment provided there remain unfilled vacancies). We are required to have not less than five Trustees, and not more than fifteen. Trustees are offered individual and group induction and training and have an annual Away Day to review the strategic direction of the Charity. The Trustees meet as the Board at least six times a year. The Board agrees the strategic direction of the Charity, approves its budget and receives reports on progress in achieving organisational objectives from its Chief Officer.

The Charity employs staff, including a Chief Officer, Ross Diamond, who carries out the day to day management of the Company's work. There are line-management structures linking all staff to the Chief Officer, and through him, to the Trustees.

RedbridgeCVS is a member of a number of national bodies, including the National Association for Voluntary and Community Action (NAVCA) and the National Council of Voluntary Organisations (NCVO). These are membership bodies that do not have control over any of the activities of RedbridgeCVS.

RedbridgeCVS has employed a total of 53 staff in this year, of whom 11 were full time and 42 part time.

The Charity also uses a number of volunteers through the year to help with its office functions.

Risk Statement

The Charity has considered a range of risks to which it could be exposed and the Directors regularly review the policies and procedures which aim to minimise those risks, ensuring that these are adequate, appropriate and complied with fully.

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DIRECTORS' REPORT (CONT.)

FOR THE YEAR ENDED 31ST MARCH 2017

Objectives and Activities

The principal activity of the Company is the coordination of the work of voluntary organisations within the London Borough of Redbridge, in order to promote, support and develop a strong, effective and independent voluntary and community sector in Redbridge.

The key aims of the Company are as follows:-

- 1 Redbridge voluntary and community sector to be strong and strategic partners when working with local statutory bodies and promoting a positive vision of Redbridge.
- 2 Redbridge voluntary and community sector to maintain its independence and flexibility.
- 3 RedbridgeCVS to be a credible and authoritative representative of the voluntary and community sector.
- 4 RedbridgeCVS to be able to respond to Redbridge voluntary and community sector support and development needs; enabling Redbridge voluntary and community sector to grow to meet local needs.
- 5 RedbridgeCVS to encourage, support and facilitate the development of sustainable communities.
- 6 RedbridgeCVS to provide sound planning for sustainability in order to continue the furtherance of our work with the voluntary and community sector in Redbridge.

The Company has an agreed set of objectives and intended outcomes for each of the above aims. These are a part of the "RedbridgeCVS Strategic Plan 2014-2019" which is available on request from RedbridgeCVS.

THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE

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DIRECTORS' REPORT (CONT.)

FOR THE YEAR ENDED 31ST MARCH 2017

Volunteers

The charity has welcomed volunteer helpers in assisting with communications with the membership and the wider voluntary sector and in various administrative tasks.

Reserves Policy

The Company funds have been applied wholly in pursuit of charitable objectives. RedbridgeCVS believes that the Charity should hold emergency operating costs because;

(i) it has no endowment funding and is dependent on income from grants and contracts from year to year, which are inevitably subject to fluctuation; and

(ii) it requires protection against and the ability to continue operating despite catastrophic or lesser but damaging events.

The Trustees believe that the minimum level of the emergency operating costs should be the equivalent of three months operating costs (calculated and reviewed annually).

Working relationships

The charity maintains contact with many hundreds of local voluntary bodies and is committed to working with, and on-behalf of, all third sector groups in Redbridge. RedbridgeCVS works closely with local Council, NHS, Police and Fire services and statutory bodies in order to pursue the charity's objectives.

Public Benefit

The Trustees confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regards to the Charity Commission's general guidance on public benefit and that the activities carried out by the charity during the year were all undertaken in order to further the charities aims for the benefit of the charity's beneficiaries. There is a detailed explanation of the activities carried out which has been included in the key activities of the charity.

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The key activities of the charity during the year were:-

- 1 Successfully meeting the targets set by our funders and internally, and successfully achieving all planned outcomes;
- 2 Delivering development work and capacity building support to local small and medium sized voluntary and community groups - including over 120 1 to 1 support sessions;
- 3 Hosting 10 monthly Redbridge Voluntary Sector Network meetings;
- 4 Producing and circulating a bi-monthly newsletter, "Community";
- 5 Producing over 50 email bulletins, sent to over 580 local people and voluntary groups;
- 6 Helping a range of local voluntary organisations with a wide range of successful funding applications.
- 7 Hosting 5 successful Funding workshops;
- 8 Delivering 23 training sessions (3 accredited and 20 unaccredited) to 134 learners from 34 voluntary and community groups;
- 9 Delivering an accredited and fully operational Volunteer Centre which placed over 300 volunteers, undertook a wide range of community outreach activities and delivered Information Advice and Guidance to 2,000 individuals interested in volunteering.
- 10 Providing and maintaining a database of all known voluntary and community groups in Redbridge;
- 11 Playing an active part in the London CVS Directors' Network;
- 12 Managing the Fit For Fun exercise programme, to deliver fitness activities to local groups who would otherwise be unlikely to take part in regular or organised physical activity via their community groups. This year saw the completion of a successful project in Waltham Forest as well as ongoing delivery in Redbridge, with a combined participation of over 2,000 individuals;
- 13 Playing the role of 'Compact Champion' to ensure the positive use of the local Compact to enhance the partnership between local voluntary and statutory sector agencies;
- 14 Positively liaising with key statutory partners on behalf of the local voluntary and community sector, including through membership of the Redbridge Health and Wellbeing Board, Work Redbridge, Enterprise Redbridge, the Redbridge Safer Communities Partnership and the provision of formal support for the elected voluntary sector representatives of the Public and Voluntary Sectors' Partnership and Safer Neighbourhoods Board;

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The key activities of the charity during the year cont:-

- 15 Hosting a Mental Health (BME) Community Development Worker to improve appropriate access to mental health support services for black, Asian and ethnic community members. This included over 30 outreach visits with over 1,200 participants as well as the presentation of a play about the impact of dementia hosted at Cineworld Ilford and attended by over 300 people;
- 16 Hosting a Health Partnerships Officer to enhance the relationships between local voluntary and community groups and local NHS services and commissioners. This included the production of a report giving case-studies of local voluntary organisations offering health related services to their members, training groups to better understand how to measure the impact of their work on people's health, supporting a multi-agency TB partnership, and recruiting and managing a team of Health Buddies to engage with local communities on sensitive health issues such as diabetes and TB testing and treatment;
- 17 The RedbridgeCVS Employment and Skills Team (formerly known as 'East Tenders') has successfully delivered a wide range of support services, including delivery of employability support, information, advice and guidance to unemployed residents in Redbridge and across east London. The team was also successful in bidding to be a lead partner on two multi-borough London Councils/ESF contracts;
- 18 Providing information services including online resources, a library, internet access and individual support to voluntary and community organisations in Redbridge;
- 19 Providing a multi-purpose website, including an online directory of local voluntary and community groups which is accessed by around 1,800 people per month;
- 20 Providing regular Twitter updates, received by over 950 followers.

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Future Activities:

RedbridgeCVS continued to work under the strategic direction of its 2014 -2019 Strategic Plan, and its Aims and Mission as stated in that document.

Our mission is;

"To promote, support and develop a strong, effective and independent voluntary and community sector in Redbridge"

We plan to succeed in the RedbridgeCVS mission by working to achieve the following aims:

- 1 Redbridge voluntary and community sector to be strong and strategic partners when working with local statutory bodies and promoting a positive vision of Redbridge.
- 2 Redbridge voluntary and community sector to maintain its independence and flexibility.
- 3 RedbridgeCVS to be a credible and authoritative representative of the voluntary and community sector.
- 4 RedbridgeCVS to be able to respond to Redbridge voluntary and community sector support and development needs; enabling Redbridge voluntary and community sector to grow to meet local needs.
- 5 RedbridgeCVS to encourage, support and facilitate the development of sustainable communities.
- 6 RedbridgeCVS to provide sound planning for sustainability in order to continue the furtherance of our work with the voluntary and community sector in Redbridge.

It should be noted that these Aims are interrelated and in no particular order. It should also be noted that we use the term "third Sector" interchangeably with "voluntary and community sector" and we use this terminology to include social enterprises and faith based organisations.

The Strategic Plan contains a list of Objectives to be met in order to achieve the Aims, together with the planned outcomes that should arise from the successful achievement of each Aim.

The Strategic Plan is reviewed at each RedbridgeCVS Board of Trustees meeting and the organisation's performance is monitored against its objectives. The monitoring includes working to ensure the financial stability of the organisation is maintained and enhanced.

A copy is available on the charity's website and on request from the RedbridgeCVS office.

THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE

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Statement of Directors' Responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company and of the surplus or deficit of the Company for that year. In preparing those financial statements, the directors are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements;
- Prepared the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE

We have audited the financial statements of The Redbridge Council for Voluntary Service for the year ended 31st March 2017 on pages [10] to [22]. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland.

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Statement of Trustees' Responsibilities set out on page 8, the trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all financial and non-financial information in the trustees report to identify material inconsistencies with the audited financial statements and to identify any information that is materially incorrect based on, or materially inconsistent with the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- Ø give a true and fair view of the state of the charity's affairs as at 31st March 2017 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- Ø have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- Ø have been prepared in accordance with the requirements of the Companies Act 2006.

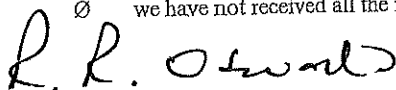
Opinion on other requirement of the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- Ø the charity has not kept adequate accounting records, or returns adequate for our audit have not been received from branches not visited by us; or
- Ø the financial statements are not in agreement with the accounting records and returns; or
- Ø certain disclosures of trustees' remuneration specified by law are not made; or
- Ø we have not received all the information and explanations we require for our audit.



R.R. Oswald (Senior Statutory Auditor)

31st October 2017

For and on behalf of Appleby & Wood, Statutory Auditors
40 The Lock Building
72 High Street, Stratford
London E15 2QB

THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE

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INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31ST MARCH 2017

	Notes	2017 £	2016 £
Income		861,784	915,033
Expenditure		(871,981)	(942,183)
Income less expenditure	2	(10,197)	(27,150)
Brought forward - beginning of year		797,253	824,403
Carried forward - end of year		<u>787,056</u>	<u>797,253</u>

THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE

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STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST MARCH 2017

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2017 £	Total 2016 £
Incoming resources					
Incoming Resources from generated funds					
Generated Income		73,049	-	73,049	81,265
Investment Income		1,073	-	1,073	1,816
Incoming Resources from charitable activities					
Grants	3	-	787,662	787,662	831,952
Total incoming resources		74,122	787,662	861,784	915,033
Resources expended					
Cost of generating funds					
Charitable activities:					
Costs in furtherance of charities objects	4a	68,089	757,779	825,868	864,307
Delivery of contracts	4b	-	38,302	38,302	68,238
Governance costs	4c	6,033	1,778	7,811	9,638
Total resources expended		74,122	797,859	871,981	942,183
Net incoming resources for the year		-	(10,197)	(10,197)	(27,150)
Transfers		41,965	(41,965)	-	-
Brought forward - beginning of year		308,973	488,280	797,253	824,403
Carried forward - end of year		350,938	436,118	787,056	797,253

The notes on pages 13 to 20 form part of these financial statements.

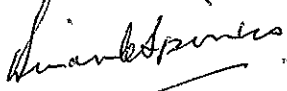
THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE

(A Company limited by guarantee) Registered No:2569614 Charity No:1005075


BALANCE SHEET AS AT 31ST MARCH 2017

	Notes	2017	2016
		£	£
Fixed assets			
Tangible assets	7	2,743	1,471
Current assets			
Debtors	8	34,747	6,096
Cash at bank and in hand		<u>1,173,974</u>	<u>904,444</u>
		1,208,721	910,540
Creditors: amounts falling due within one year	9	<u>(424,408)</u>	<u>(114,758)</u>
Net current assets		<u>784,313</u>	<u>795,782</u>
		<u>787,056</u>	<u>797,253</u>
Reserves			
Restricted funds	12	436,118	488,280
Unrestricted funds	12	<u>350,938</u>	<u>308,973</u>
		<u>787,056</u>	<u>797,253</u>

Approved by the board of directors on ~~31~~³⁰ October 2017 and signed on its behalf by:

Director 

Director 

Chief Officer 

The notes on pages 13 to 20 form part of these financial statements.

THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE

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CASH FLOW STATEMENT

FOR THE YEAR ENDED 31ST MARCH 2017

	2017	2016
	£	£
Net cash inflow from operating activities	272,380	80,065
Return on investments and servicing of finance		
Interest received	1,073	1,816
Interest paid	<u>-</u>	<u>-</u>
Net cash (outflow) from returns on investment and servicing of finance	1,073	1,816
Taxation		
Corporation tax paid	<u>-</u>	<u>-</u>
Net tax paid	-	-
Capital expenditure		
Purchase of other tangible fixed assets	<u>(3,923)</u>	<u>0</u>
Net cash (outflow) from capital expenditure	(3,923)	0
Cash inflow (outflow) before use of liquid resources and financing	<u>269,530</u>	<u>81,881</u>
Financing		
Shares issued	-	-
Loans Repaid	<u>-</u>	<u>-</u>
Net cash (outflow) from financing	-	-
Increase/(Decrease) in cash at bank and in hand	<u>269,530</u>	<u>81,881</u>

THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE

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CASH FLOW STATEMENT

FOR THE YEAR ENDED 31ST MARCH 2017

	2017		2016
	£		£
Notes to the cash-flow statements:			
1	Reconciliation of operating surplus to net cash inflow from operating activities		
Operating surplus	(10,197)		(27,150)
Depreciation charges	2,651		3,371
Interest and similar charges	(1,073)		(1,816)
(Decrease)/Increase in provisions	-		-
(Increase)/Decrease in debtors	(28,651)		276,974
Increase/(Decrease) in creditors	309,650		(171,314)
Net cash inflow from operating activities	<u>272,380</u>		<u>80,065</u>
2	Reconciliation of net cash flow to movement in net debt		
Increase/(Decrease) in cash at bank and in hand	269,530		81,881
Cash inflow/(outflow) from increase/(decrease) in debt	<u>-</u>		<u>-</u>
Movement in net debt in the period	<u>269,530</u>		<u>81,881</u>
3	2016	Cash	2017
Analysis of net debt		flow	
	£	£	£
Cash in hand and at bank	904,444	<u>269,530</u>	1,173,974

THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2017

1. Accounting policies

The following accounting policies have been applied consistently in dealing with the items which are considered material in relation to the Company's financial statements.

a) Basis of accounting

The financial statements have been prepared in accordance with the Companies Act 2006 and with applicable Accounting and Financial Reporting Standards. The financial statements comply with the Statement of Recommended Practice on Accounting by Charities 2014.

b) Tangible fixed assets

All fixed assets are shown at cost.

Depreciation is provided at rates calculated to write off the cost, less estimated residual value, of each asset over its expected useful life as follows:-

Office furniture and equipment	5 years	on a straight line basis
Computer equipment	3 years	on a straight line basis
Refurbishment Cost	5 years	sum of digit method

c) Redecoration costs

Redecoration costs on the buildings are written off in the year incurred.

d) Expenditure

In order to reflect expenditure incurred in pursuance of the Company's principal objectives, expenditure is split between management and administration expenditure and support costs.

Management and administration expenditure covers professional fees, recruitment costs, bank charges, sundry expenses and a relevant proportion of the administrator's salary.

e) Reserves

Trustees must act reasonably and prudently in all matters relating to the charity. Prudent management means that the trustees should ensure that the charity is not operating recklessly and is able to meet its obligations in relation to its clients, creditors and employees. Accordingly, each year the directors review the adequacy of the company's reserves, bearing in mind such matters as the predicted level of funding receivable in the following year, capital expenditure commitments, lease obligations and future services to be provided by the company.

f) Pensions

Pension costs are paid into a defined contribution scheme and are charged into the financial statement when incurred.

Rates	Employer	5%	2017	2016
			£	£
Amount paid in year	Employer		25,360	26,547
	Employees		8,768	7,665
			<u>34,128</u>	<u>34,212</u>

THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2017

	2017	2016
	£	£
2. Surplus for the year		
Surplus for the year is stated after charging:		
Depreciation for tangible fixed assets	2,084	2,369
Auditors' Remuneration	5,292	5,292
Staff Costs	594,206	629,839

3. Incoming resources - grants, fees and donations

Included in the figures for grants are the following amounts received, or accounted for, in the year:

	01.04.2016	Received	Deferred	2017
	£	in the year	£	£
London Borough of Redbridge - Strategic Partners	-	63,630	-	63,630
London Borough of Redbridge - Public and Voluntary Sector Partnership	-	8,000	-	8,000
Other	-	600	-	600
NHS Redbridge CCG - Health Partnership	-	58,595	-	58,595
London Borough of Redbridge - HIV Awareness	-	-	-	-
London Borough of Redbridge - Fairness Commission	-	-	-	-
London Borough of Redbridge - Volunteer Project	-	75,000	-	75,000
London Council ESF - Outreach East	Note 13	147,581	(120,252)	27,329
London Councils ESF - Aim Higher	Note 13	140,827	(114,748)	26,079
Building Better Opportunities - Community Links	-	42,986	-	42,986
London Councils ESF - Redbridge - Get Redbridge Working	-	-	-	-
Community Links - Skill Support for the Unemployed	-	-	-	-
London Borough of Barking and Dagenham - Lone parent project	-	-	-	-
Olympic Legacy fund - Community Fundraiser	-	-	-	-
London Borough of Redbridge - TB	-	35,000	-	35,000
London Borough of Redbridge - Latent TB	-	13,158	-	13,158
Olympic Legacy Fund - Enhanced Employability	-	-	-	-
NHS Redbridge CCG - Mental Health Project	-	59,313	-	59,313
London Borough of Redbridge - Exercise Project	-	80,990	(25,155)	55,835
Redbridge Institute of Adult Education - Community Learning	-	39,780	-	39,780
MOPAC	-	28,900	(3,935)	24,965
Metropolitan Police Ilford	-	4,500	-	4,500
Sport England - Exercise Project	39,608	86,239	-	125,847
London Borough of Redbridge - Community Fundraiser	-	28,735	-	28,735
London Borough of Barking & Dagenham	-	-	-	-
DWP - FSF - Redbridge	-	49,900	-	49,900
London Borough of Redbridge - Strategic Partners - Economy	-	24,360	-	24,360
Expanding Role of Health Buddies	-	21,000	(20,700)	300
Empowering Parents Together	-	17,050	(14,300)	2,750
Empowering Parents together DFE	-	15,000	-	15,000
Food Poverty	-	5,000	(5,000)	-
Social Prescribing	-	55,000	(55,000)	-
Domestic Awareness	-	15,000	(9,000)	6,000
Charities Aid Foundation - Access to Volunteering	-	-	-	-
DWP -FSF	-	-	-	-
Big Lottery - Building Better Opportunities	-	-	-	-
	<u>39,608</u>	<u>1,116,144</u>	<u>(368,090)</u>	<u>787,662</u>

These funds have been received by the company in order to discharge some of its charitable functions as defined in the company's Memorandum and Articles of Association.

All grants were received for the purpose of paying for salaries and running costs and were fully committed or deferred

4a. Resources expended- costs in furtherance of the charity's objectives

	Unrestricted	Restricted	Total	Total
	Funds	Funds	2017	2016
	£	£	£	£
Support costs				
Development and Training	27,916	310,690	338,606	354,366
Advice and Information	18,384	204,600	222,984	233,363
Community Liaison	4,085	45,467	49,552	51,858
Policy and Planning	17,703	197,023	214,726	224,720
	<u>68,089</u>	<u>757,779</u>	<u>825,868</u>	<u>864,307</u>

Advice & Information includes Consultancy work.

4b. Delivery of contract

Funding received for project to be partly delivered by external organisations.

THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE

(A Company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2017

	Description, Nature and purpose of the fund
London Borough of Redbridge - Strategic Partners	Capacity Building and support to the voluntary and community sector.
London Borough of Redbridge - Public and Voluntary Sector Partnership	Support to the Voluntary and community sector representatives on this committee, including managing the election of vcs representatives.
NHS Redbridge - Health Partnerships	Project to enhance partnership working between voluntary and community groups and local NHS bodies.
London Borough of Redbridge - Volunteer Project	Volunteer Centre to increase the volunteering levels in Redbridge, by working with organisations across the Borough to source volunteer placements and by helping individuals who want to volunteer into suitable placements.
London Councils ESF - Outreach East	To deliver employment and skills services to unemployed Barking and Dagenham, Havering, Newham, Redbridge and Waltham Forest residents to progress into sustained work or further training.
London Councils ESF - Aim Higher	To deliver employment and skills services to unemployed Enfield, City of London, Hackney, Islington, Tower Hamlets and Camden residents to progress into sustained work or further training.
Building Better Opportunities - Community Links	BAME women to undertake a range of activities designed to support long-term unemployed or economically inactive BAME women who face multiple barriers to entering work or training.
London Borough of Redbridge - TB	To raise awareness about TB amongst communities who are at high risk of TB, through a team of community leaders who will be called 'Health Buddies'.
London Borough of Redbridge - Latent TB	To raise awareness about Latent TB screening amongst at-risk communities, thereby decreasing and eliminating TB cases resulting from reactivation of latent TB. The Health and Wellbeing Buddies will organise awareness sessions amongst community and voluntary groups and faith places.
NHS Redbridge - Mental Health Project	Provide a Community Development Worker to work with the BME voluntary and community sector on mental health issues.
London Borough of Redbridge - Exercise Project	Encourage people to exercise regularly - Particularly groups at high risk of suffering health inequalities.
Redbridge Institute of Adult Education - Community Learning	This was previously described as Adult Safeguarded Learning and Informal Adult Learning but is now known as Community Learning. Community Learning is designed to help people of different ages and backgrounds acquire a new skill, re-connect with learning, pursue an interest, prepare for progression to formal courses and/or learn how to support their children better.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2017

	Description, Nature and purpose of the fund
MOPAC	To help local people engage with the Police the Council and each other in constructive debate about local policing, crime and community safety.
Sport England - Exercise Project	To support and promote the benefits of regular physical activity to those least likely to participate in it.
London Borough of Redbridge - Community Fundraiser	Work with a range of voluntary and community organisations in Redbridge, to source suitable funders and assist in writing funding bids.
DWP - Flexible Support Fund - Redbridge	To support unemployed Redbridge residents into work.
London Borough of Redbridge - Strategic Partners - Economy	We were awarded a Strategic Partner grant to help engage the voluntary sector in local discussions and services relating to improving the local economy, including supporting social enterprise and reducing worklessness.
Expanding roles of Health Buddies	To raise awareness on health and wellbeing issues that are identified as high priority. Cancer awareness has been identified as a priority as the uptake of cancer screening programmes is low in Redbridge. The Health and Wellbeing Buddies will be provided training on Cancer by national charities like Cancer Research UK and local Clinical lead for Cancer.
Empowering Parents together	Provide support for EPT to set up and run the Parents Forum for Redbridge. Provided development support to EPT to enable them to manage independently in the future.
Food Poverty	To develop a Food Poverty Action Plan for Redbridge as well as carry out engagement with local residents and businesses. The aim of this project is to find out barriers faced by local residents in accessing affordable healthy food in the borough and come up with recommendations to reduce food poverty.
Social Prescribing	Means of enabling a GP, nurse or other healthcare professionals to refer patients for support to find extra services. This is to help improve health and wellbeing and to make positive changes for patients
Domestic Awareness	Following a recommendation from the Redbridge Fairness Commission we were asked to run a pilot project raising awareness of domestic abuse within community groups and encouraging people to talk about the subject and provide information of support available to victims.
Met Police Ilford - Appropriate Adults	Police have to have an appropriate adult present for interviews, finger printing, photos and charging, for both juveniles and vulnerable adults. Appropriate Adults have to be independent of the police. We provide a pool of volunteers they can contact on a rota basis.

THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2017

4c. Resources expended (continued)

Governance Costs

	Unrestricted Funds £	Restricted Funds £	Total 2017 £	Total 2016 £
Audit fees	4,264	1,028	5,292	5,292
Recruitment costs	-	750	750	-
Legal and Professional fees	713	-	713	3,323
Bank charges	1,056	-	1,056	1,023
	<u>6,033</u>	<u>1,778</u>	<u>7,811</u>	<u>9,638</u>

5. Staff costs

Employee costs during the year amounted to:	Unrestricted Funds £	Restricted Funds £	Total 2017 £	Total 2016 £
Wages and salaries	25,792	483,078	508,870	548,371
Employer national insurance contributions	2,538	48,670	51,208	53,359
Pension contributions	-	34,128	34,128	34,212
	<u>28,330</u>	<u>565,876</u>	<u>594,206</u>	<u>635,942</u>

No employee earned £60,000 per annum or more.

The average full time equivalent persons employed by the company during the year, analysed by function, was as follows:

	2017	2016
Provision of service and support	42	40
Management and administration	<u>11</u>	<u>12</u>
	<u>53</u>	<u>52</u>

6. Directors' remuneration

There was no remuneration in respect of directors or trustees.

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2017

7. Tangible fixed Assets

	Computer Equipment £	Refurbishment Office £	Furniture Equipment £	Total £
Cost				
As at 01 April 2016	59,540	42,022	67,569	169,131
Additions	3,923	-	-	3,923
As at 31 March 2017	<u>63,463</u>	<u>42,022</u>	<u>67,569</u>	<u>173,054</u>
Depreciation				
As at 01 April 2016	58,302	42,022	67,336	167,660
Charge	2,534	-	117	2,651
As at 31 March 2017	<u>60,836</u>	<u>42,022</u>	<u>67,453</u>	<u>170,311</u>
Net book value 31.3.17	<u>2,627</u>	-	116	2,743
Net book value 31.3.16	1,238	-	233	1,471

All the fixed assets are used in the management and administration of the charity.

8. Debtors

The following are included in the net book value of debtors:

	2017 £	2016 £
Amounts falling due within one year:		
Prepayments and accrued income	19,449	-
Trade debtors	<u>15,298</u>	<u>6,096</u>
	<u>34,747</u>	<u>6,096</u>

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2017

9. Creditors: amounts falling due within one year

The following are included in creditors falling due within one year:

	2017	2016
	£	£
Trade creditors	37,323	69,858
Deferred income	368,090	39,608
Accruals and other creditors	18,995	5,292
	<u>424,408</u>	<u>114,758</u>

10. Commitments

At 31st March 2017 the company has an 3 months commitment in a cancellable operating leases as follows:

	Land/ Buildings 2017	Land/ Buildings 2016
Operating leases which expire: Within three months	13,200	60,800
	<u> </u>	<u> </u>

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2017

	Unrestricted Funds £	Restricted Funds £	Total Funds £
11 Analysis of net assets between funds			
Tangible fixed assets	-	2,743	2,743
Current assets	369,933	838,788	1,208,721
Current liabilities	(18,995)	(405,413)	(424,408)
Net assets as at 31 March 2017	<u>350,938</u>	<u>436,118</u>	<u>787,056</u>

12 Movements in funds

	01.04.16 £	Incoming Resources £	Outgoing Resources £	Transfers £	31.03.17 £
Unrestricted funds					
General funds	<u>308,973</u>	74,122	(74,122)	41,965	<u>350,938</u>
Restricted funds	<u>488,280</u>	787,662	(797,859)	(41,965)	<u>436,118</u>

RedbridgeCVS subsidised the Volunteer Centre from reserves to the value of £25,000 in order to meet contractual obligations.

13 Section 37 Note

Grant aid of £288,408 was received for 2016/18 from London Council, £147,581 for ESF Outreach East and £140,827 ESF Aim Higher Projects

The following tables illustrate the purpose the money has been used for.

	ESF Outreach East Project £	ESF Aim Higher Project £
Grant funding	147,581	140,827
<i>Expenses</i>		
Staffing costs	(25,963)	(24,863)
Overhead inc. rent,rates & insurance	(1,366)	(1,216)
	<u>(27,329)</u>	<u>(26,079)</u>
Sum remained unspent deferred to next year	<u>120,252</u>	<u>114,748</u>

A sum of £235,000 remained unspent at 31st March 2017.

THE REDBRIDGE COUNCIL FOR VOLUNTARY SERVICE

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DETAILED INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31ST MARCH 2017

	Unrestricted Fund £	2017 Restricted Fund £	Total Fund £	2016 £
Income				
Grants	-	787,662	787,662	831,952
Bank interest receivable	1,073	-	1,073	1,816
Earned income	73,049	-	73,049	81,265
	<hr/> 74,122	<hr/> 787,662	<hr/> 861,784	<hr/> 915,033
Expenditure				
Indirect Expenditure				
Audit & accountancy fees	4,264	1,028	5,292	5,292
Recruitment costs	-	750	750	-
Legal and professional fees	713	-	713	3,323
Bank charges	1,056	-	1,056	1,023
	<hr/> (6,033)	<hr/> (1,778)	<hr/> (7,811)	<hr/> (9,638)
Income less indirect expenditure	68,089	785,884	853,973	905,395
Direct Charitable Expenditure				
Salaries and NIC	28,330	531,748	560,078	601,730
Pension contributions	-	34,128	34,128	34,212
Rent, rates and service charge	13,659	50,203	63,862	64,728
Other premises costs	3,568	13,120	16,688	24,155
Insurance	559	2,055	2,614	5,446
Telephone	1,040	3,821	4,861	8,890
Printing, postage and stationery	2,555	9,389	11,944	16,909
Information and publications	948	3,483	4,431	499
Subscriptions	579	2,126	2,705	3,609
External trainers fees	-	55,640	55,640	34,047
Consultancy	7,625	7,193	14,818	27,221
Equipment repairs and maintenance	6	21	27	785
Travelling expenses	282	1,036	1,318	2,038
Volunteers expenses	336	1,237	1,573	1,945
Training	4,060	3,798	7,858	3,110
Computer expenses	1,500	17,643	19,143	17,399
Meetings & conferences	450	11,608	12,058	9,062
Depreciation	567	2,084	2,651	3,371
Bad Debt written off	433	1,596	2,029	-
Sundry expenses	1,208	4,438	5,646	4,883
Equipment purchase	384	1,412	1,796	268
Delivery of London Councils contract	-	38,302	38,302	68,238
Total direct expenditure	<hr/> (68,089)	<hr/> (796,081)	<hr/> (864,170)	<hr/> (932,545)
Surplus / (Loss) for the year	<hr/> -	<hr/> (10,197)	<hr/> (10,197)	<hr/> (27,150)

This page does not form part of the financial statements.